ROTTNEST ISLAND AUTHORITY

Compliance Report

Time period: 1 July 2025 to 30 June 2026

Submitted by: Rottnest Island Authority

ACN: 38 836 160 172

To: Chair

Economic Regulation Authority

469 Wellington Street

Perth WA 6000

Rottnest Island Authority reports as follows:

1) This report documents compliance during 1 July 2025 to 30 June 2026 with all obligations classified as Type 1 and Type 2 obligations in the *ERA's Electricity Compliance Reporting Manual*.
2) This report has been prepared by Rottnest Island Authority with all due care and skill in full knowledge of the obligations to which it is subject under the Regulations and Codes made pursuant to the *Electricity Industry Act 2004* and in compliance with the current Electricity Integrated Regional License.
3) Schedule A to this report provides information on all obligations with which the Rottnest Island Authority did not comply during 1 July 2025 to 30 June 2026 as required by the current Electricity Integrated Regional License (EIRL3).
4) Other than the information provided in Schedule A, the Rottnest Island Authority has complied with all Type 1 and Type 2 obligations to which it is subject.
5) This compliance report has been approved and signed by Rottnest Island Authority's Executive Director

Date	31 August 2026
Signed	
Name	Jason Banks
Position	Executive Director

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The format of Schedule A template

Schedule A		
Licence obligation no. from sections 8 to 17 of Electricity Compliance Reporting Manual	Brief description of the licence obligation that has been breached.	Describe the: 1. Nature and extent of the breach. 2. Impact of the breach, including the number of customers and other licensees affected. 3. Reasons for the breach. 4. Actions that the licensee has taken to rectify the breach. 5. The actions taken to prevent recurrence of the breach. 6. Date the licensee has, or expects to, comply again fully with the licence obligation that has been breached.

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Schedule A		
Non – Compliance Reporting Type 1		
Nil	-	-
Non – Compliance Reporting Type 2		
Reporting Obligation #280	Code of Conduct, clause 73 At least once a year, a retailer must provide a customer with written details of the retailer's and distributor's obligations to make payments to the customer under Part 14 or under any other written law, including the amount of the payment and the eligibility criteria for the payment.	1. There has been no communication issued to any customer regarding the customers eligibility for the Service Standard Payments. 2. The impact of this breach is minor as no customers are affected. *3.* This had not previously been flagged as a requirement, due to no occasions of Service Standard Payments eligibility criteria having been met. *4.* Letter to be issued annually along with/or included in the annual tariff notification sent to all electricity customers *5.* Tariff letter template to be adjusted so this is captured moving forward each year. 6. June 2027.
Reporting Obligation #342	Electricity Industry Metering Code, clause 3.12(1) A network operator must ensure that each metering installation complies with at least the prescribed design requirements.	1. There are several RIA current transformer (CT) metering installations that do not comply with the prescribed design requirements. 2. The impact of this breach is minor as no customers are affected. 3. The installations are now considered non-compliant due to age. 4. A metering survey checking and identifying all meters has been completed. 5. The non-compliant CT metering units are being replaced as part of the State Electrical Network Upgrade Program. This project has progressed steadily, and only one non-compliant CT meter remains to be replaced. The unit is located at the Abbott St substation and is scheduled to be replaced as part of

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		the Abbott Street kiosk installation works expected to be completed by September 2027. 6. December 2027
Reporting Obligation #343	Electricity Industry Metering Code, clause 3.12(2) A network operator must ensure that instrument transformers in its metering installations comply with the relevant requirements of any applicable specifications or guidelines, including any transitional arrangements, specified by the National Measurement Institute under the National Measurement Act and any requirements specified in the applicable metrology procedure.	1. There are several RIA current transformer (CT) metering installations that do not comply with the prescribed design requirements. 2. The impact of this breach is minor as no customers are affected. 3. The installations are now considered non-compliant due to age. 4. A metering survey checking and identifying all meters has been completed. 5. The non-compliant CT metering units are being replaced as part of the State Electrical Network Upgrade Program. This project has progressed steadily, and only one non-compliant CT meter remains to be replaced. The unit is located at the Abbott St substation and is scheduled to be replaced as part of the Abbott Street kiosk installation works expected to be completed by September 2027. 6. December 2027
Reporting Obligation #349	Electricity Industry Metering Code, clause 3.14(3) If, under clause 3.14(2), a metering installation uses metering class CTs and VTs that do not comply with the Table 3 in Appendix 1, then the network operator must take the actions specified to achieve the accuracy requirements in Table 3 in Appendix 1.	1. There are several RIA current transformer (CT) metering installations that do not comply with the prescribed design requirements. 2. The impact of this breach is minor as no customers are affected. 3. The installations are now considered non-compliant due to age. 4. A metering survey checking and identifying all meters has been completed. 5. The non-compliant CT metering units are being replaced as part of the State Electrical Network Upgrade Program. This project has progressed steadily, and only one non-compliant CT meter remains to be replaced. The unit is located at the Abbott St substation and is scheduled to be replaced as part of the Abbott Street kiosk installation works expected to be completed by September 2027.

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		6. December 2027
Reporting Obligation #345	Electricity Industry Metering Code, clause 3.12(4) A network operator must maintain drawings and support information, of a standard consistent with good electricity industry practice, to detail the metering installation for maintenance and auditing purposes.	1. Though available online and therefore compliant, electrical metering wiring diagrams for non-revenue meters were not available in the kiosk switchboard to enable easy access for maintenance. 2. The impact of this is minor as no customers are affected. 3. The RIA has complied with the obligation to maintain drawings and supporting information and has done so in electronic format and by installing the main electrical schematics in the respective electrical kiosk switchboards. The RIA acknowledges the auditor's interpretation and recommendation about electrical meter wiring diagrams also being available within kiosk switchboards to enable access for maintenance, although not a compliance obligation. 4. RIA undertook an internal review of the practices for maintaining electrical metering wiring diagrams in electronic format and in kiosk switchboards to enable access for maintenance. It was noted that a single source for these would reduce risks associated with duplication and inconsistencies, given that the electrical switchboard circuit schematics are installed in the kiosk switchboards. 5. Installing and maintaining the main electrical switchboard circuit schematics in the respective electrical kiosks will minimise the potential for inconsistencies whilst enabling appropriate access for maintenance. 6. Closed August 2026.
Reporting Obligation #483	Electricity Industry (Network Quality and Reliability of Supply) Code, clauses 26(1) and (2) A distributor or transmitter must arrange for an independent audit and report on its systems for monitoring, and its compliance with specific requirements. This is to be	1. No independent audit on RIA's systems for monitoring against compliance for specific requirements was conducted by any third party in 2023, where the previous audit of the same type occurred in 2020. 2. The impact of this breach is minor as no customers are affected. 3. The recurrence of this obligation was not adequately reflected in the distributer's Compliance Management System (CMS) and therefore not flagged when it came due.

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	carried out in respect of the operation of such systems during each reporting period of 3 years or as specified by the ERA.	4. An independent audit on RIA's systems for monitoring, and its compliance with specific requirements was conducted on 20 August 2026, covering the period 2020 to 2026. The audit report is pending at the time of finalising this compliance report. 5. The CMS has been updated to make clear the three-yearly recurrence of this reporting obligation from 2029 onwards. 6. October 2026.