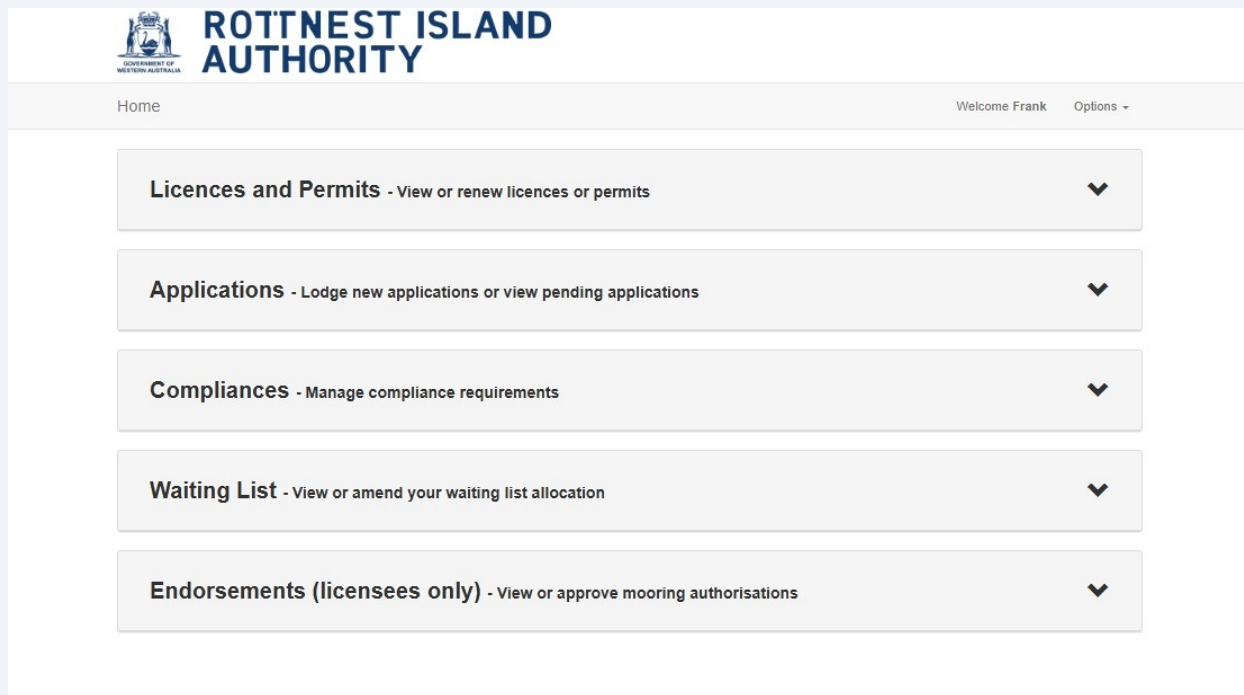
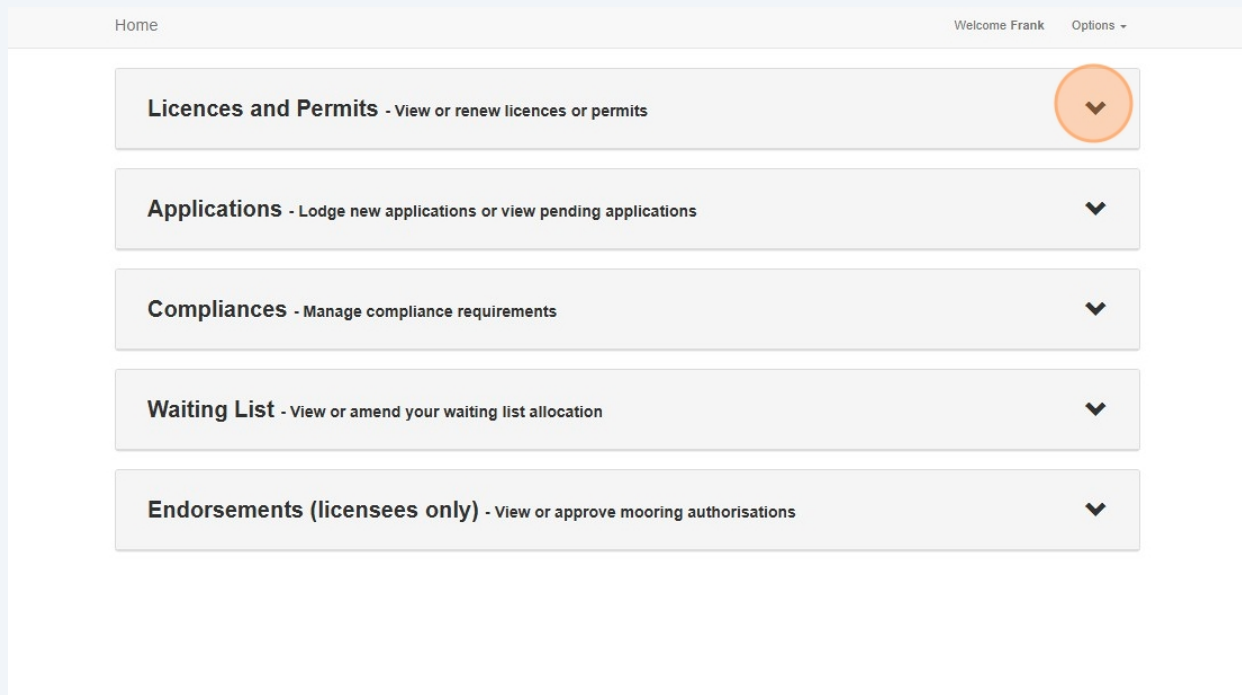


How to renew annual admission permit

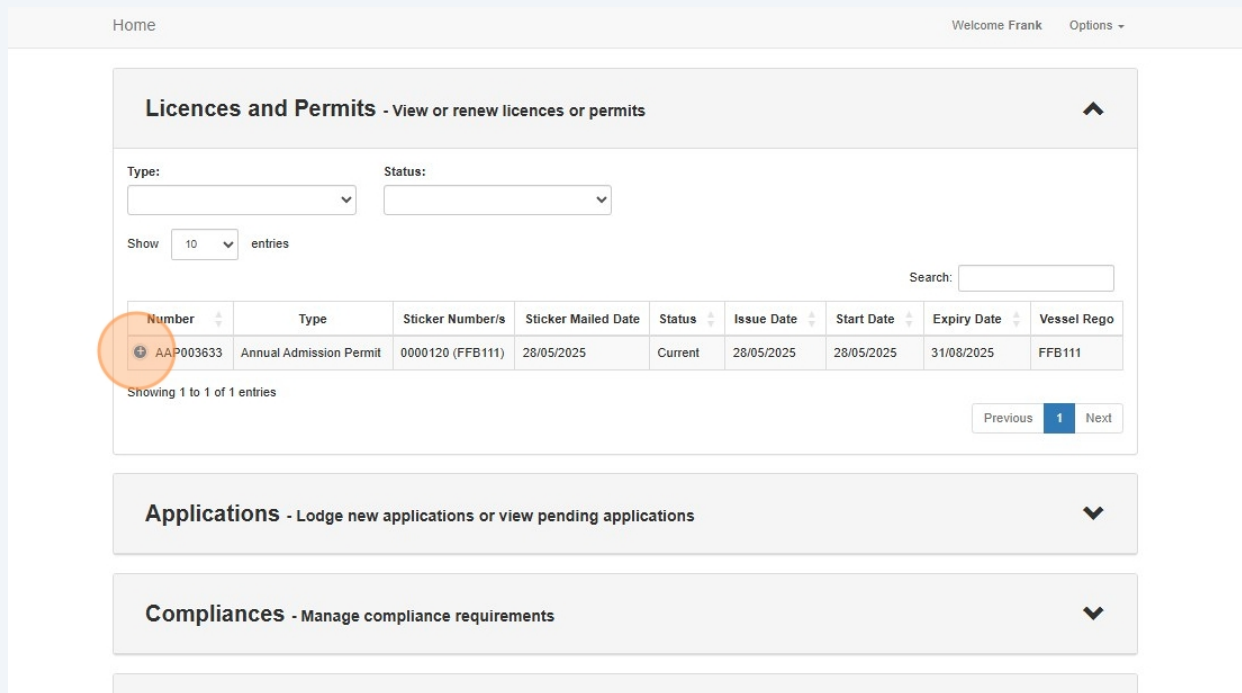
- 1 Navigate to <https://mooringlicensing-ria.dbca.wa.gov.au/>



2 Click the "Licences and Permits" drop-down



3 Click the expander to view additional details about your "Annual Admission Permit"



4 Click "Renew"

Home Welcome Frank Options ▾

Licences and Permits - View or renew licences or permits

Type: Status:

Show entries

Search:

Number	Type	Sticker Number/s	Sticker Mailed Date	Status	Issue Date	Start Date	Expiry Date	Vessel Rego
AAP003633	Annual Admission Permit	0000120 (FFB111)	28/05/2025	Current	28/05/2025	28/05/2025	31/08/2025	FFB111

Mooring

Action [Renew](#)

[Surrender](#)

[Request New Sticker](#)

[Update Sticker Address](#)

Grace Period End Date N/A

Approval Letter

[Annual Admission Permit](#)

Showing 1 to 1 of 1 entries

Previous 1 Next

5 Click "Renew approval"

Home Welcome Frank Options ▾

Licences and Permits - View or renew licences or permits

Type: Status:

Show entries

Search:

Number	Type	Sticker Number/s	Sticker Mailed Date	Status	Issue Date	Start Date	Expiry Date	Vessel Rego
AAP003633	Annual Admission Permit	0000120 (FFB111)	28/05/2025	Current	28/05/2025	28/05/2025	31/08/2025	FFB111

Mooring

Action [Renew](#)

[Surrender](#)

[Request New Sticker](#)

[Update Sticker Address](#)

Grace Period End Date N/A

Approval Letter

[Annual Admission Permit](#)

Showing 1 to 1 of 1 entries

Previous 1 Next

Renew Approval

Are you sure you want to renew this approval?

[Renew approval](#) [Cancel](#)

6 Check your "Address Details" are correct

Home Welcome Frank Options ▾

Annual Admission Renewal Application: AA003739

Applicant Vessel Insurance Payment Confirmation

Personal Details ▾

Address Details Select address details for this application ▴

Residential Address 1 Marmion Ave, Marmion, WA, 6023, AU ▾

Postal Address 1 Marmion Ave, Marmion, WA, 6023, AU ▾

Contact Details ▾

7 Click to view "Personal Details" are correct

Home Welcome Frank Options ▾

Annual Admission Renewal Application: AA003739

Applicant Vessel Insurance Payment Confirmation

Personal Details ▾

Address Details Select address details for this application ▴

Residential Address 1 Marmion Ave, Marmion, WA, 6023, AU ▾

Postal Address 1 Marmion Ave, Marmion, WA, 6023, AU ▾

1 Marmion Ave, Marmion, WA, 6023, AU

Contact Details ▾

8 Click to view "Contact Details" are correct

Annual Admission Renewal Application: AA003739

[Applicant](#) [Vessel](#) [Insurance](#) [Payment](#) [Confirmation](#)

Personal Details

Given name(s)

Surname

Date of Birth

Address Details

Select address details for this application

Residential Address

Postal Address

Contact Details

9 Click to view "Vessel" details are correct

Annual Admission Renewal Application: AA003739

[Applicant](#) [Vessel](#) [Insurance](#) [Payment](#) [Confirmation](#)

Current Vessel

Your Annual Admission Permit AAP003633 lists a vessel with registration number FFB111. Do you want to keep this vessel listed or do you want to change to a different vessel?

☒ Keep my current vessel

☐ Change to different vessel

Registration Details

Vessel registration *

Vessel name *


Registration vessel owner * ☒ Frank Furter ☐ Your company

Ownership percentage *

Name as shown on DoT registration papers

10 Click to view "Insurance" details are correct

DEVELOPMENT: FOR TESTING ONLY DO NOT USE

 **ROTTNEST ISLAND AUTHORITY**

Home Welcome

Annual Admission Renewal Application: AA003739

[Applicant](#) [Vessel](#) [Insurance](#) [Payment](#) [Confirmation](#)

Insurance details

The nominated vessel has

- ☐ \$5 million Third Party Liability insurance cover - required for vessels of length less than 6.4 metres
- ☒ \$10 million Third Party Liability insurance cover - required for vessels of length 6.4 metres or greater
- ☐ over \$10 million

11 To read "RIA Terms and Conditions" click on the blue hyperlink text and click "I agree"

The nominated vessel has

- ☐ \$5 million Third Party Liability insurance cover - required for vessels of length less than 6.4 metres
- ☒ \$10 million Third Party Liability insurance cover - required for vessels of length 6.4 metres or greater
- ☐ over \$10 million

☐ I agree with all the RIA Terms and Conditions

[Save and Exit](#) [Save and Continue](#) [Pay / Submit](#)

- 12 Click "Save and Exit" to save your application as a draft to complete later, or
Click "Pay / Submit" to submit application and progress to payment screen

The nominated vessel has

- ☐ \$5 million Third Party Liability insurance cover - required for vessels of length less than 6.4 metres
- ☒ \$10 million Third Party Liability insurance cover - required for vessels of length 6.4 metres or greater
- ☐ over \$10 million

☒ I agree with all the [RIA Terms and Conditions](#) [Save and Exit](#) [Save and Continue](#) [Pay / Submit](#)

- 13 Click "Pay / Submit"

Home Welcome Frank Options ▾


Annual Admission Renewal Application: AA003739

[Applicant](#) [Vessel](#) [Insurance](#) [Payment](#) [Confirmation](#)

Insurance details

The nominated vessel has

- ☐ \$5 million Third Party Liability insurance cover - required for vessels of length less than 6.4 metres
- ☒ \$10 million Third Party Liability insurance cover - required for vessels of length 6.4 metres or greater
- ☐ over \$10 million

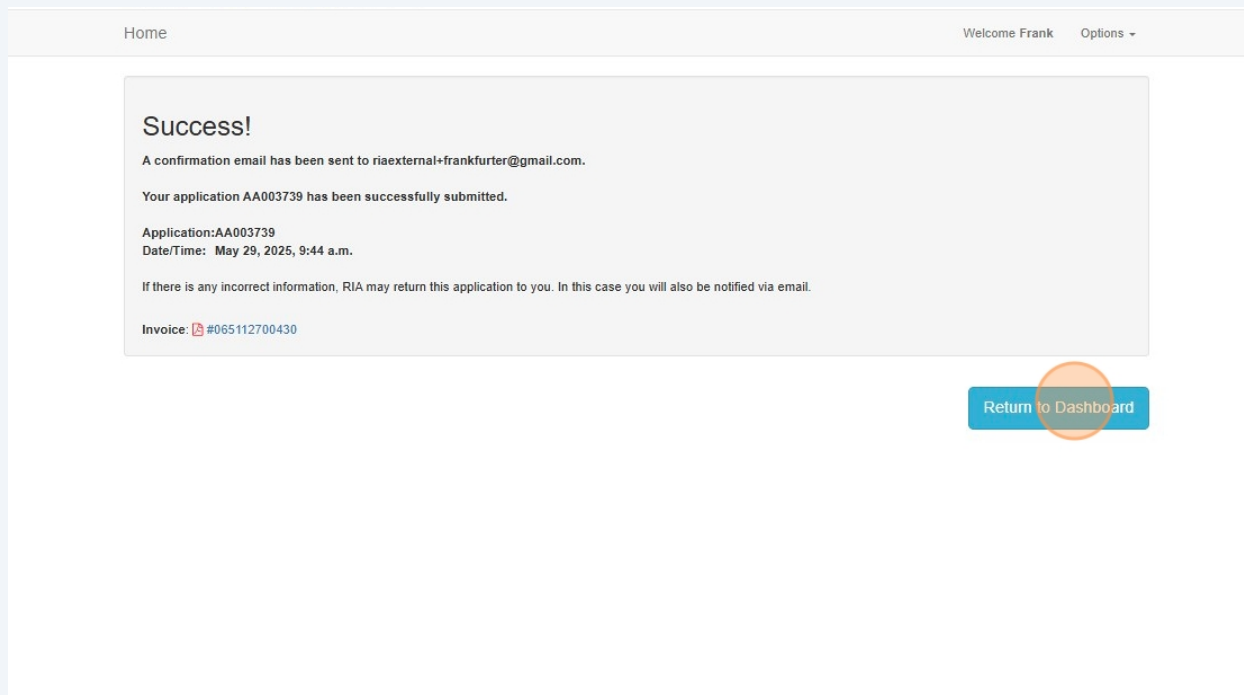


Pay / Submit Application

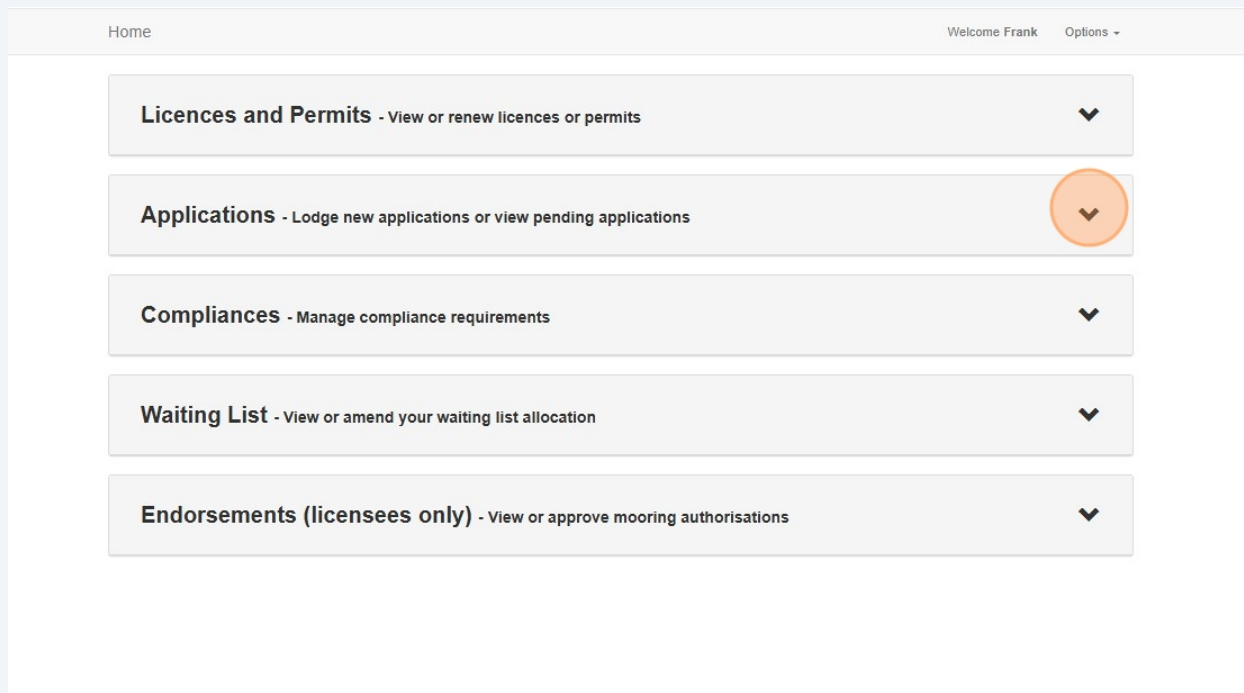
Are you sure you want to pay / submit this application?

[Pay / Submit](#) [Cancel](#)

14 Once you have entered credit card details, click "Return to Dashboard"



15 Click "Applications" drop-down to view application "Status"



16

Initial status will be "Under Review", if you made any changes. If no changes, the status will go straight to "Printing Sticker"

Once the sticker has been mailed to you, status will change to "Approved" and you will receive email notification

Note: Copy of invoice can be viewed under "Invoice" and copy of permit can be viewed under "Licences and Permits"

HomeWelcome FrankOptions

Licences and Permits - View or renew licences or permits

Applications - Lodge new applications or view pending applications

TypeCategoryStatus

Show 10 entries

Lodgement Number	Type	Application Type	Status	Lodged on	Invoice	Action
AA003739	Annual Admission Application (renewal)	Renewal	Approved	29/05/2025	#065112700430	View
AA003737	Annual Admission Application (new)	New Application	Approved	28/05/2025	#065112700429	View

Showing 1 to 2 of 2 entries

Previous1Next

Compliances - Manage compliance requirements

17 Click "Licences and Permits" drop down

Home Welcome Frank Options ▾

Licences and Permits - View or renew licences or permits ▼

Applications - Lodge new applications or view pending applications ▲

Type Category Status

Show entries New Application

Lodgement Number	Type	Application Type	Status	Lodged on	Invoice	Action
AA003739	Annual Admission Application (renewal)	Renewal	Approved	29/05/2025	#065112700430	View
AA003737	Annual Admission Application (new)	New Application	Approved	28/05/2025	#065112700429	View

Showing 1 to 2 of 2 entries

Previous 1 Next

Compliances - Manage compliance requirements ▼

18 Note: New season dates under "Start Date" and "Expiry Date"

Home Welcome Frank Options ▾

Licences and Permits - View or renew licences or permits ▲

Type: Status:

Show entries

Search:

Number	Type	Sticker Number/s	Sticker Mailed Date	Status	Issue Date	Start Date	Expiry Date	Vessel Rego
AAP003633	Annual Admission Permit	0000121 (FFB111)	29/05/2025	Current	29/05/2025	29/05/2025	31/08/2026	FFB111

Showing 1 to 1 of 1 entries

Previous 1 Next

Applications - Lodge new applications or view pending applications ▲

Type Category Status

Show entries New Application

19 Click the expander to view additional details and your "Annual Admission Permit"

Home Welcome Frank Options

Licences and Permits - View or renew licences or permits

Type: Status:

Show entries

Search:

Number	Type	Sticker Number/s	Sticker Mailed Date	Status	Issue Date	Start Date	Expiry Date	Vessel Rego
AAP003633	Annual Admission Permit	0000121 (FFB111)	29/05/2025	Current	29/05/2025	29/05/2025	31/08/2026	FFB111

Showing 1 to 1 of 1 entries

Previous 1 Next

Applications - Lodge new applications or view pending applications

Type Category Status

Show entries

[New Application](#)

20 Click "Annual Admission Permit"

Home Welcome Frank Options

Licences and Permits - View or renew licences or permits

Type: Status:

Show entries

Search:

Number	Type	Sticker Number/s	Sticker Mailed Date	Status	Issue Date	Start Date	Expiry Date	Vessel Rego
AAP003633	Annual Admission Permit	0000121 (FFB111)	29/05/2025	Current	29/05/2025	29/05/2025	31/08/2026	FFB111

Mooring

Action [Amend](#)

[Surrender](#)

[Request New Sticker](#)

[Update Sticker Address](#)

Grace Period End Date N/A

Approval [Letter](#)

[Annual Admission Permit](#)

Showing 1 to 1 of 1 entries

Previous 1 Next

21

Your "Annual Admission Permit" document shows recent approval date

**ROTTNEST ISLAND
AUTHORITY**

Date: 29/05/2025
Application number: AA003739

Frank Furter
1 Marmion Ave
Marmion WA 6023

Dear Frank Furter

Your annual admission permit application has been approved as at **29/05/2025**. Below are the details of your permit.

Provided your annual admission sticker is clearly displayed on port side of your vessel, any person carried to the island on your vessel during the boating season is taken to have paid their admission fee for entry to the Reserve.

Annual Admission Permit Holder	Frank Furter
Nominated Vessel	
Registration number:	FFB111
Vessel Name:	FrankBoat1
Registered length:	7.0 m

This permit is non-transferrable to any other party and will expire on 31/08/2026.

Kind regards

Marine Administration
Rottneest Island Authority
moorings@rotnestisland.com