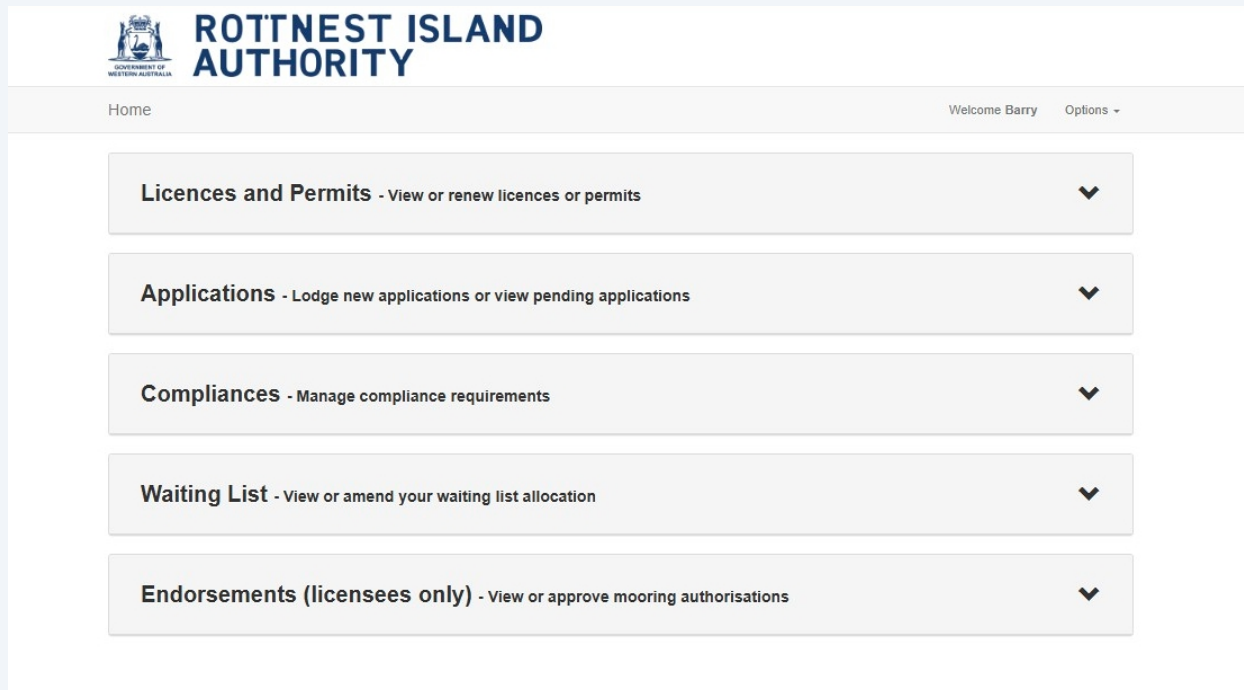


How to add an additional vessel to mooring site licence

1

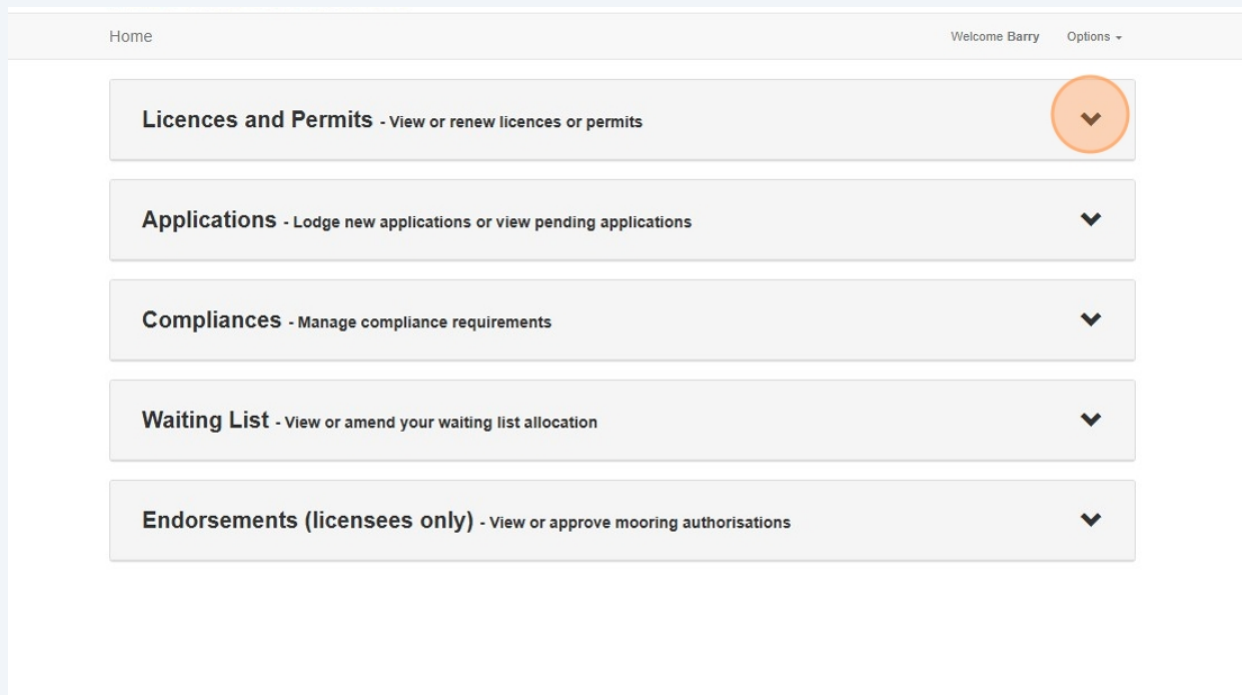
Navigate to <https://mooringlicensing-ria.dbca.wa.gov.au/>



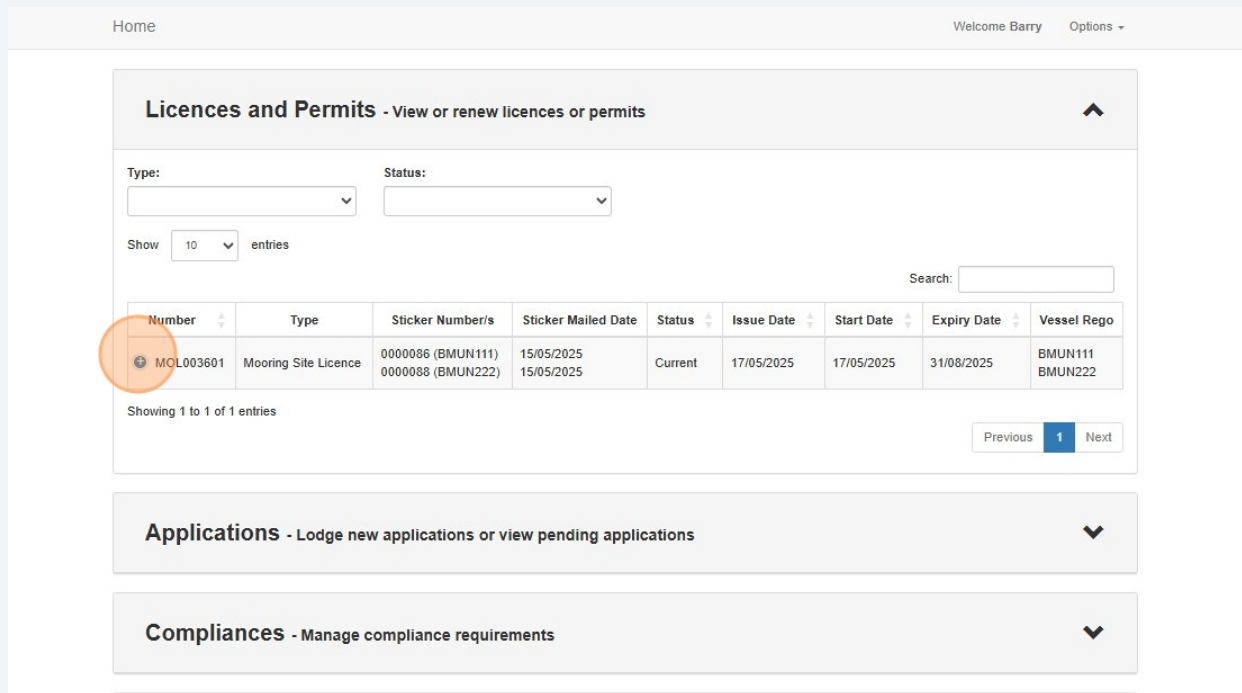
The screenshot shows the Rottne Island Authority website. At the top left is the logo for the Government of Western Australia. To its right is the text "ROTTNEST ISLAND AUTHORITY". Below this is a navigation bar with "Home" on the left and "Welcome Barry" and "Options" on the right. The main content area features a vertical list of five menu items, each with a dropdown arrow on the right:

- Licences and Permits** - View or renew licences or permits
- Applications** - Lodge new applications or view pending applications
- Compliances** - Manage compliance requirements
- Waiting List** - View or amend your waiting list allocation
- Endorsements (licensees only)** - View or approve mooring authorisations

2 Click the "Licences and Permits" drop-down



3 Click the expander to view additional details and your "Mooring Site Licence" document



4 Click "Amend"

Home Welcome Barry Options

Licences and Permits - View or renew licences or permits

Type: Status:

Show entries

Search:

Number	Type	Sticker Number/s	Sticker Mailed Date	Status	Issue Date	Start Date	Expiry Date	Vessel Rego
MOL003601	Mooring Site Licence	0000086 (BMUN111) 0000088 (BMUN222)	15/05/2025 15/05/2025	Current	17/05/2025	17/05/2025	31/08/2025	BMUN111 BMUN222

Mooring PB023

Action **Amend**

[Surrender](#)

[Request New Sticker](#)

[Update Sticker Address](#)

Grace Period End Date N/A

Approval Letter

[Mooring Site Licence](#)

[List of Authorised Users](#)

Showing 1 to 1 of 1 entries

Previous **1** Next

5 Click "Amend"

Home Welcome Barry Options

Licences and Permits - View or renew licences or permits

Type: Status:

Show entries

Search:

Number	Type	Sti	t Date	Expiry Date	Vessel Rego
MOL003601	Mooring Site Licence	0000 0000	5/2025	31/08/2025	BMUN111 BMUN222

Mooring PB023

Action **Amend**

[Surrender](#)

[Request New Sticker](#)

[Update Sticker Address](#)

Grace Period End Date N/A

Approval Letter

[Mooring Site Licence](#)

[List of Authorised Users](#)

Showing 1 to 1 of 1 entries

Previous **1** Next

Amend Mooring Site Licence

Are you sure you want to amend this Mooring Site Licence?

Amend Cancel

6 Check "Address Details" are correct

[Home](#)Welcome Barry[Options](#)

Mooring Site Licence Amendment Application: ML003691

[Applicant](#)[Vessel](#)[Insurance](#)[Documents](#)[Confirmation](#)

Personal Details ▼

Address Details Select address details for this application ▲

Residential Address

1 Marmion Ave, Marmion, WA, 6023, AU ▼

Postal Address

1 Marmion Ave, Marmion, WA, 6023, AU ▼

Contact Details ▼

WA State Electoral Roll ▲

You must be on the WA state electoral roll to make an application

7 Click to view "Personal Details" are correct

[Home](#)Welcome Barry[Options](#)

Mooring Site Licence Amendment Application: ML003691

[Applicant](#)[Vessel](#)[Insurance](#)[Documents](#)[Confirmation](#)

Personal Details ▼

Address Details Select address details for this application ▲

Residential Address

1 Marmion Ave, Marmion, WA, 6023, AU ▼

Postal Address

1 Marmion Ave, Marmion, WA, 6023, AU ▼

1 Marmion Ave, Marmion, WA, 6023, AU

Contact Details ▼

WA State Electoral Roll ▲

You must be on the WA state electoral roll to make an application

8 Click to view "Contact Details" are correct

Personal Details ^

Given name(s)

Barry

Surname

Mundy

Date of Birth

16/05/1965

Address Details Select address details for this application ^

Residential Address

1 Marmion Ave, Marmion, WA, 6023, AU

Postal Address

1 Marmion Ave, Marmion, WA, 6023, AU

Contact Details v

WA State Electoral Roll ^

You must be on the WA state electoral roll to make an application

9 Select one of the "WA State Electoral Roll" options

If the option "I am a silent elector" is chosen, please attach Evidence of Enrollment document from Western Australian Electoral Commission

Address Details Select address details for this application ^

Residential Address

1 Marmion Ave, Marmion, WA, 6023, AU

Postal Address

1 Marmion Ave, Marmion, WA, 6023, AU

Contact Details ^

Phone (work)

Mobile

0416238945

Email

riaexternal+barrymundy@gmail.com

WA State Electoral Roll ^

You must be on the WA state electoral roll to make an application

☒ Yes, I am on the [WA state electoral roll](#)

☐ I am a silent elector

10 Click "Vessel" tab

The screenshot shows the 'Vessel' tab selected in the application process. The form is divided into three main sections: Personal Details, Address Details, and Contact Details. The 'Personal Details' section includes fields for Given name(s), Surname, and Date of Birth. The 'Address Details' section includes fields for Residential Address and Postal Address. The 'Contact Details' section includes fields for Phone (work) and Mobile.

Applicant **Vessel** Insurance Documents Confirmation

Personal Details ^

Given name(s) Barry

Surname Mundy

Date of Birth 16/05/1965

Address Details Select address details for this application ^

Residential Address 1 Marmion Ave, Marmion, WA, 6023, AU

Postal Address 1 Marmion Ave, Marmion, WA, 6023, AU

Contact Details ^

Phone (work)

Mobile 0416238945

11 Click the "Yes" to apply to add another vessel to your mooring site licence

The screenshot shows the 'Vessel' tab selected in the application process. The form is divided into two main sections: Current Vessel and Registration Details. The 'Current Vessel' section includes a question about adding another vessel to the Mooring Site Licence. The 'Registration Details' section includes fields for Vessel registration, Vessel name, Registration vessel owner, Ownership percentage, and Name as shown on DoT registration papers.

Mooring Site Licence Amendment Application: ML003691

Applicant **Vessel** Insurance Documents Confirmation

Current Vessel

Your mooring site licence MOL003601 currently lists the following vessels BMUN111, BMUN222. Do you want to apply to add another vessel to your Mooring Site Licence?

☒ Yes

☐ No

Registration Details

Vessel registration * [dropdown]

Vessel name * [text box]

Registration vessel owner * ☐ Barry Mundy ☐ Your company

Ownership percentage * [text box]

Name as shown on DoT registration papers [text box]

12

Enter "Vessel registration" as per Department of Transport (DoT) Vessel Registration Certificate

Mooring Site Licence Amendment Application: ML003691

Applicant Vessel Insurance Documents Confirmation

Current Vessel

Your mooring site licence MOL003601 currently lists the following vessels BMUN111, BMUN222. Do you want to apply to add another vessel to your Mooring Site Licence?

☒ Yes
☐ No

Registration Details

Vessel registration *

Vessel name *

Registration vessel owner *

Ownership percentage *

Name as shown on DoT registration papers

BMUN333
BMUN333
Barry Mundy

☐ Your company

13

Click "Vessel name"

If vessel does not have a name, please type "No Name"

Mooring Site Licence Amendment Application: ML003691

Applicant Vessel Insurance Documents Confirmation

Current Vessel

Your mooring site licence MOL003601 currently lists the following vessels BMUN111, BMUN222. Do you want to apply to add another vessel to your Mooring Site Licence?

☒ Yes
☐ No

Registration Details

Vessel registration *

Vessel name *

Registration vessel owner *

Ownership percentage *

Name as shown on DoT registration papers

BMUN333

☐ Barry Mundy

☐ Your company

14 Select one of the "Registration vessel owner" options

For company ownership, please attach:

1. Current copy of the Vessel Registration Certificate issued by DoT on which you are named as a registered owner, and
2. Legal evidence of your ownership in support of your application. A statutory declaration of vessel ownership is available to be downloaded from our website

Mooring Site Licence Amendment Application: ML003691

[Applicant](#) **[Vessel](#)** [Insurance](#) [Documents](#) [Confirmation](#)

Current Vessel

Your mooring site licence MOL003601 currently lists the following vessels BMUN111, BMUN222. Do you want to apply to add another vessel to your Mooring Site Licence?

☒ Yes
☐ No

Registration Details

Vessel registration *

Vessel name *

Registration vessel owner *
☐ Barry Mundy
☐ Your company

Ownership percentage *

Name as shown on DoT registration papers

15

Enter numerical value for "Ownership percentage" as per DoT Vessel Registration Certificate. Do not include % symbol

Mooring Site Licence Amendment Application: ML003691

Applicant Vessel Insurance Documents Confirmation

Current Vessel

Your mooring site licence MOL003601 currently lists the following vessels BMUN111, BMUN222. Do you want to apply to add another vessel to your Mooring Site Licence?

☒ Yes
☐ No

Registration Details

Vessel registration *	BMUN333
Vessel name *	Third Time Lucky
Registration vessel owner *	☒ Barry Mundy ☐ Your company
Ownership percentage *	1
Name as shown on DoT registration papers	

16

Type name exactly as shown on DoT registration papers. For example: Surname Firstname Middlename

Mooring Site Licence Amendment Application: ML003691

Applicant Vessel Insurance Documents Confirmation

Current Vessel

Your mooring site licence MOL003601 currently lists the following vessels BMUN111, BMUN222. Do you want to apply to add another vessel to your Mooring Site Licence?

☒ Yes
☐ No

Registration Details

Vessel registration *	BMUN333
Vessel name *	Third Time Lucky
Registration vessel owner *	☒ Barry Mundy ☐ Your company
Ownership percentage *	100
Name as shown on DoT registration papers	

17 Select the "Power Boat" option.

Registration Details

Vessel registration *

BMUN333

Vessel name *

Third Time Lucky

Registration vessel owner *

☒ Barry Mundy

☐ Your company

Ownership percentage *

100

Name as shown on DoT registration papers

Mundy Barry

Vessel Details

Vessel length (m) *

7

Displacement tonnage *

1

Draft (m) *

1

Vessel Type *

Power Boat

18 Click "Insurance"

Mooring Site Licence Amendment Application: ML003691

Applicant

Vessel

Insurance

Documents

Confirmation

Current Vessel

Your mooring site licence MOL003601 currently lists the following vessels BMUN111, BMUN222. Do you want to apply to add another vessel to your Mooring Site Licence?

☒ Yes

☐ No

Registration Details

Vessel registration *

BMUN333

Vessel name *

Third Time Lucky

Registration vessel owner *

☒ Barry Mundy

☐ Your company

Ownership percentage *

100

Name as shown on DoT registration papers

Mundy Barry

19 Select appropriate insurance option based on vessel length

[Home](#) Welcome Barry [Options](#) ▾

Mooring Site Licence Amendment Application: ML003691

[Applicant](#) [Vessel](#) [Insurance](#) [Documents](#) [Confirmation](#)

Insurance details

 ^

The nominated vessel has

- ☐ \$5 million Third Party Liability insurance cover - required for vessels of length less than 6.4 metres
- ☒ \$10 million Third Party Liability insurance cover - required for vessels of length 6.4 metres or greater
- ☐ over \$10 million

Copy of the vessel's current insurance certificate showing legal liability amount [Attach Document](#)

20 Attach copy of vessel's current insurance certificate showing legal liability amount

[Home](#) Welcome Barry [Options](#) ▾

Mooring Site Licence Amendment Application: ML003691

[Applicant](#) [Vessel](#) [Insurance](#) [Documents](#) [Confirmation](#)

Insurance details

 ^

The nominated vessel has

- ☐ \$5 million Third Party Liability insurance cover - required for vessels of length less than 6.4 metres
- ☒ \$10 million Third Party Liability insurance cover - required for vessels of length 6.4 metres or greater
- ☐ over \$10 million

Copy of the vessel's current insurance certificate showing legal liability amount [Attach Document](#)

21 Click "Documents" tab to check most recent documents are attached

Home Welcome Barry Options ▾

Mooring Site Licence Amendment Application: ML003691

[Applicant](#) [Vessel](#) [Insurance](#) **Documents** [Confirmation](#)

Other documents ▲

Attach the following documents and submit them to the Rottneest Island Authority

Copy of current mooring report	File: Test document 1.docx  Attach Document
Written proof of finalisation concerning the ownership of the mooring apparatus between you and the previous licensee	File: Test document 2.docx  Attach Document
Signed licence agreement	File: Test document 3.docx  Attach Document
Proof of Identity	File: Test document 4.docx  Attach Document

22 To read "RIA Terms and Conditions" click on the blue hyperlink text and click "I agree"

Attach the following documents and submit them to the Rottneest Island Authority

Copy of current mooring report	File: Test document 1.docx  Attach Document
Written proof of finalisation concerning the ownership of the mooring apparatus between you and the previous licensee	File: Test document 2.docx  Attach Document
Signed licence agreement	File: Test document 3.docx  Attach Document
Proof of Identity	File: Test document 4.docx  Attach Document

☐ I agree with all the RIA Terms and Conditions

[Save and Exit](#) [Save and Continue](#) [Submit](#)

23 Click "Save and Exit" to save your application as a draft to complete later, or

Click "Submit" to submit application

Attach the following documents and submit them to the Rottneest Island Authority

Copy of current mooring report	File: Test document 1.docx Attach Document
Written proof of finalisation concerning the ownership of the mooring apparatus between you and the previous licensee	File: Test document 2.docx Attach Document
Signed licence agreement	File: Test document 3.docx Attach Document
Proof of Identity	File: Test document 4.docx Attach Document

☒ I agree with all the RIA Terms and Conditions

Save and Exit Save and Continue **Submit**

24 Click "Submit"

Home Welcome Barry Options ▾

Mooring Site Licence Amendment Application: ML003691

Applicant Vessel Insurance **Documents** Confirmation

Other documents ^

Attach the following documents and submit them to the Rottneest Island Authority

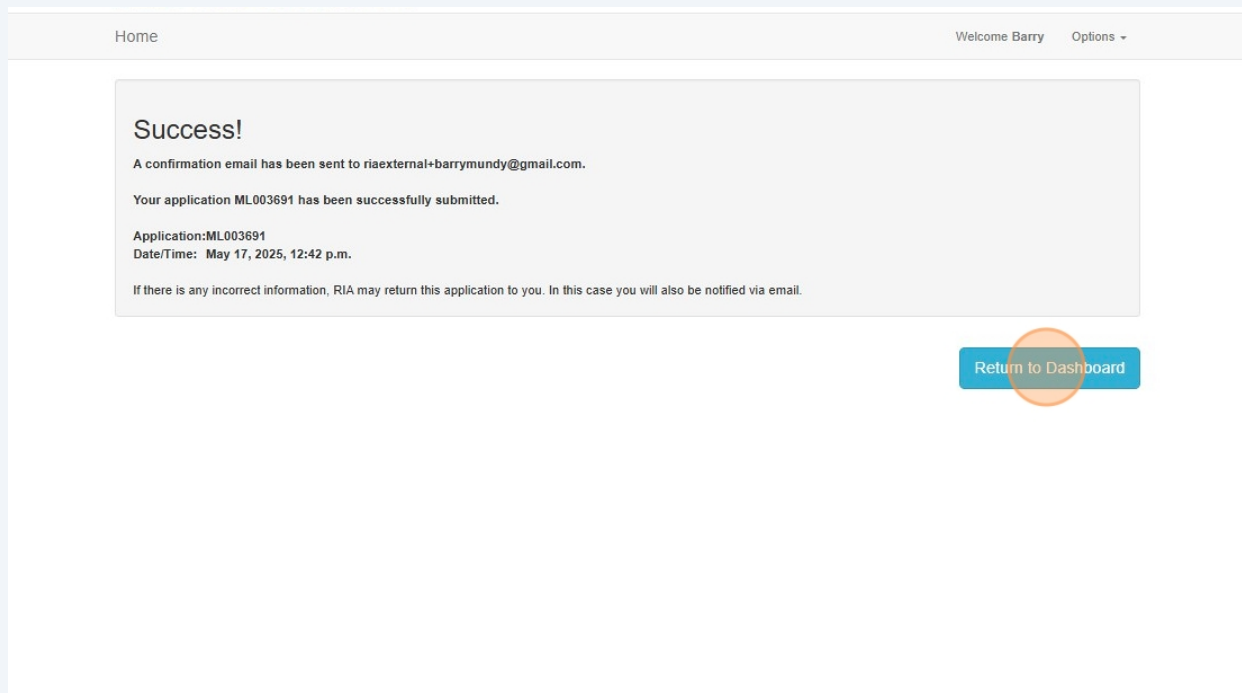
Copy of current mooring report	File: Test document 1.docx Attach Document
Written proof of finalisation concerning the ownership of the mooring apparatus between you and the previous licensee	File: Test document 2.docx Attach Document
Signed licence agreement	File: Test document 3.docx Attach Document
Proof of Identity	File: Test document 4.docx Attach Document

Submit Application

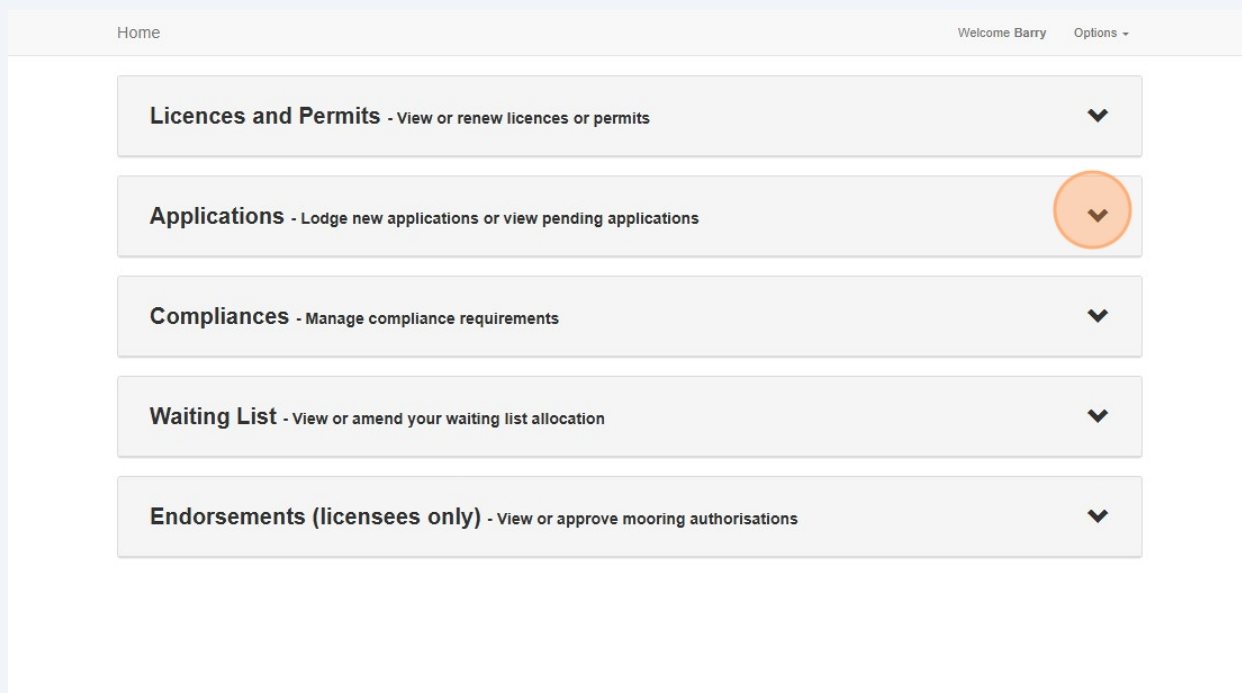
Are you sure you want to submit this application?

Submit Cancel

25 Click "Return to Dashboard"



26 Click "Applications" drop-down to view application "Status"



27

Initial status is "Under Review". Once the application has been assessed by staff status will change to "Awaiting Payment". You will receive email notification.

Click "Pay"

Home Welcome Barry Options ▾

Licences and Permits - View or renew licences or permits ▾

Applications - Lodge new applications or view pending applications ▴

Type ▾

Category ▾

Status ▾

[New Application](#)

Show 10 ▾ entries

Lodgement Number	Type	Application Type	Status	Lodged on	Invoice	Action
ML003691	Mooring Site Licence Application (amendment)	Amendment	Awaiting Payment	17/05/2025	#065112699992	View Pay
ML003690	Mooring Site Licence Application (amendment)	Amendment	Approved	17/05/2025	#065112699981	View
ML003689	Mooring Site Licence Application (new)	New Application	Approved	17/05/2025	#065112699970	View
WL003688	Waiting List Application (new)	New Application	Approved	17/05/2025	#065112699969	View

Showing 1 to 4 of 4 entries

[Previous](#)
1
[Next](#)

28

Once you have entered credit card details, click "Return to Dashboard"

Note: You can view your invoice here or from the dashboard

Home Welcome Barry Options ▾

Success!

A confirmation email has been sent to riaexternal+barrymundy@gmail.com.

Application: ML003691
Date/Time: May 17, 2025, 12:42 p.m.

Invoice: #065112699992

[Return to Dashboard](#)

29 Click "Applications" drop-down to view application "Status"

Home Welcome Barry Options ▾

Licences and Permits - View or renew licences or permits ▾

Applications - Lodge new applications or view pending applications ▾

Compliances - Manage compliance requirements ▾

Waiting List - View or amend your waiting list allocation ▾

Endorsements (licensees only) - View or approve mooring authorisations ▾

30 New status is "Printing Sticker". Once the sticker has been mailed to you, status will change to "Approved". You will receive email notification

Note: Copy of invoice can be viewed under "Invoice"

Home Welcome Barry Options ▾

Licences and Permits - View or renew licences or permits ▾

Applications - Lodge new applications or view pending applications ⬆

Type Category Status

Show entries [New Application](#)

Lodgement Number	Type	Application Type	Status	Lodged on	Invoice	Action
ML003691	Mooring Site Licence Application (amendment)	Amendment	Printing Sticker	17/05/2025	#065112699992	View
ML003690	Mooring Site Licence Application (amendment)	Amendment	Approved	17/05/2025	#065112699981	View
ML003689	Mooring Site Licence Application (new)	New Application	Approved	17/05/2025	#065112699970	View
WL003688	Waiting List Application (new)	New Application	Approved	17/05/2025	#065112699969	View

Showing 1 to 4 of 4 entries

[Previous](#) [1](#) [Next](#)

31 Click "Licences and Permits" to view your mooring site licence

Home Welcome Barry Options ▾

Licences and Permits - View or renew licences or permits ▼

Applications - Lodge new applications or view pending applications ▲

Type Category Status

Show entries New Application

Lodgement Number	Type	Application Type	Status	Lodged on	Invoice	Action
ML003691	Mooring Site Licence Application (amendment)	Amendment	Approved	17/05/2025	#065112699992	View
ML003690	Mooring Site Licence Application (amendment)	Amendment	Approved	17/05/2025	#065112699981	View
ML003689	Mooring Site Licence Application (new)	New Application	Approved	17/05/2025	#065112699970	View
WL003688	Waiting List Application (new)	New Application	Approved	17/05/2025	#065112699969	View

Showing 1 to 4 of 4 entries Previous 1 Next

32 Click the expander to view additional details and your "Mooring Site Licence"

Home Welcome Barry

Licences and Permits - View or renew licences or permits

Type: Status:

Show entries Search:

Number	Type	Sticker Number/s	Sticker Mailed Date	Status	Issue Date	Start Date	Expiry Date
MDL003601	Mooring Site Licence	0000086 (BMUN111) 0000088 (BMUN222) 0000089 (BMUN333)	15/05/2025 15/05/2025 15/05/2025	Current	17/05/2025	17/05/2025	31/08/2025

Showing 1 to 1 of 1 entries Previous

Applications - Lodge new applications or view pending applications

Type Category Status

Show entries

33 Click "Mooring Site Licence" link to open

Note: the additional vessel registration under "Vessel Rego"

Home
Welcome Barry
Options

Licences and Permits - View or renew licences or permits

Type:
Status:

Show 10 entries
Search:

Number	Type	Sticker Number/s	Sticker Mailed Date	Status	Issue Date	Start Date	Expiry Date	Vessel Rego
MOL003601	Mooring Site Licence	0000086 (BMUN111) 0000088 (BMUN222) 0000089 (BMUN333)	15/05/2025 15/05/2025 15/05/2025	Current	17/05/2025	17/05/2025	31/08/2025	BMUN111 BMUN222 BMUN333

Mooring PB023

Action Amend

Surrender

Request New Sticker

Update Sticker Address

Grace Period End Date N/A

Approval Letter

Mooring Site Licence

List of Authorised Users

Showing 1 to 1 of 1 entries

Previous
1
Next

34 Your "Mooring Site Licence" document now shows the additional vessel

ROTTNEST ISLAND AUTHORITY

Date: 17/05/2025
Application number: ML003691

Barry Mundy
1 Marmion Ave
Marmion WA 6023

Dear Barry Mundy

Your mooring site licence has been approved as at 17/05/2025. Below are the details of your licence.

The licence to occupy the mooring site specified in this mooring site licence is only approved if the current RIA mooring site licensee sticker issued for each vessel below is clearly displayed on the port side of that vessel whilst within the limits of the island. This includes casual access to the Shared Mooring System (SMS), and admission to the Rottnest Island Marine Reserve. *Penalties apply.*

Mooring Site Licensee	Barry Mundy
Mooring Site	PB023
Mooring Site Licence Expiry	31/08/2025
Licensed Vessel	
Registration number:	BMUN111
Vessel Name:	Mundy Morning
Registered length:	7.0 m
Draft:	1.00 m
Additional Vessel(s)	
Registration number:	BMUN222
Vessel Name:	Mundy Two
Registered length:	7.0 m
Draft:	1.00 m
Registration number:	BMUN333
Vessel Name:	Third Time Lucky
Registered length:	7.0 m
Draft:	1.00 m

Rights conferred to you as the mooring site licensee under the *Rottnest Island Regulations 1988* are not assignable and shall not pass by will or on intestacy or vest by operation of law in any person.

Kind regards

Marine Administration
Rottnest Island Authority